



**California Conservation Corps
Local Conservation Corps
2022-2023 Forestry Corps
Project Application**

DEADLINE TO SUBMIT PHASE 1 PROJECT APPLICATION PACKET:
December 1, 2022

DEADLINE TO SUBMIT PHASE 2 SUPPORTING DOCUMENTS:
January 20, 2023

Submit all applications and supporting documents to:

Anthony Pham

Office: (916) 341-3183

Anthony.Pham@ccc.ca.gov

- Civicorps
- Los Angeles Conservation Corps
- Orange County Conservation Corps
- Sacramento Regional Conservation Corps
- San Francisco Conservation Corps
- Sequoia Community Corps
- Urban Conservation Corps of the Inland Empire

Andrea Gabriel

Office: (916) 341-3272

Andrea.Gabriel@ccc.ca.gov

- Cesar Chavez Environmental Corps
- Conservation Corps of Long Beach
- Conservation Corps North Bay
- Fresno Local Conservation Corps
- Greater Valley Conservation Corps
- San Jose Conservation Corps
- Urban Corps of San Diego County





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APPLICATION INSTRUCTIONS:

1. Complete all fields of the Project Application Form. Use additional pages as necessary.
2. Attach required photos and map(s) and submit the completed project application packet via email to the assigned Grant Coordinator as indicated above.
3. The last day to submit the Project Application Packet is December 1, 2022.
4. If the project is pre-approved, your Grant Coordinator will instruct you to gather the required supporting documents outlined in the Project Application Checklist on the next page.
5. To streamline the review process, send completed documents on a rolling basis as you receive them.
6. The last day to submit all Phase 2 Supporting Documents is January 20, 2023.





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Complete this checklist. Check off all documents included in your application. Application packet should be organized in the order of the Application Checklist.

All required forms and letters can be found here:

<https://ccc.ca.gov/what-we-do/funding-opportunities/local-conservation-corps/>

**Note that Excel forms are not available on the website – please reach out directly if needed.*

Phase 1: Project Application Packet – Please see Section IV of the guidelines for instructions.

1. Completed Project Application Form
2. CCC Form 510 – Budget Estimate Form
3. Project Partner Letter of Interest
4. Project Area Map(s)
5. Project Photos
6. Project Timeline
7. Letter of Support - Optional





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If your project is selected to move forward to Phase 2, you will be asked to submit the following documents:

Phase 2: Supporting Documents – Please see Section IV of the guidelines for instructions.

1. Supporting Budget Documents
 - 1a. Budget Narrative
 - 1b. Hourly Rate Justification Form and Narrative – if applicable
2. California Environmental Quality Act (CEQA)
 - 2a. Copy of recorded/filed CEQA document(s) with a stamp from County Recorder's or State Clearinghouse, AND
 - 2b. CEQA Compliance Certification Form

IF APPLICABLE:

3. National Environmental Policy Act (NEPA)
4. CAL FIRE Unit Fire Plan, CWPP, or other community-wide strategic planning document
5. FRAP – FHSZ Map





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1. Local Corps Information

Local Conservation Corps:

Address:

City:

County:

Grant Applicant's Project Coordination Contact:

Phone:

Email:

Grant Applicant's Billing/Accounting Contact:

Phone:

Email:

2. Project Information

Project Name*:

Project Partner/Sponsor:

Partner/Sponsor Contact:

Phone:

Email:

**The project name should be descriptive yet concise, relevant to the specific project being proposed for this grant program and should not include the word "project."*

Address:

Latitude:

Longitude:

Nearest City:

County:

Estimated Start Date*:

Estimated End Date*:

**Grant awards will be announced and grant agreements executed February-May 30, 2023. All project work MUST be completed by March 30, 2027.*





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a. Project Category

Fuel reduction and hazardous fuels removal

Reforestation and forest health

Tree mortality and tree felling

Urban Forestry

Forestry and conservation awareness and educational outreach

Corpsmember training related to forest health and resilience

b. Property/Landowner

Federal:

State:

Local:

Tribal:

Private:

If the implementing agency or project partner does not own the land, and/or if the property is subject to any land use agreement, operations and management agreement, easement, or other MOU, please explain/describe:





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c. Has the LCC worked on this project site or the surrounding areas in the last 5 years?

Yes

No

If yes, please provide the specific project location and describe project activities performed:





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3. Project Funding

Amount of Grant Request (minimum \$50,000, max \$500,000):

Amount of Matching Funds (can be estimate)*:

Estimated Total Project Cost:

**Matching funds should be specifically for this project and not the overall, larger project. An expenditure report for all matching funds will be required at close-out.*

- a. Matching/Leveraged Funds** – Please list the funding source, amount, and planned use for the funds. If the match is from a State-funded grant, please provide the name of the grant program. Estimates are acceptable.





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4. Scope of Work & Project Deliverables:

a. **Scope of Work:** Include purpose/objective of the project, nature of the work, detailed project activities, and partners involved in the project. Also, describe how the project promotes the goals of the Forestry Corps grant program and comply with AB 2126 directives. Please only include information relevant to the project and the funding requested. Attach additional pages as necessary.

**Tips:*

- o For work projects, please see Appendix A for tips to strengthen your application and score higher on this competitive grant program.*
- o For outreach projects, describe the type of outreach that will be conducted (in-person or virtual), plan to implement outreach, outreach outcomes, sponsor/partners, and audience.*
- o For training projects, describe the type of training in as much detail as possible including the dates of the training, training provider, number of Corpsmembers to be trained, the total number of hours each Corpsmember will be trained, confirmation that training will have an in-classroom and field training component (covered by CEQA/NEPA), training outcomes, and any certifications Corpsmembers will receive.*





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b. Project Activities and Expected Deliverables:

Project Activity/Deliverable	Quantity	Unit of Measurement
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Required Supplemental Questions

5. Wildfire Resilience Priorities (select all that apply):

Maintain and enhance the resilience of California's forestland to promote healthy resilient forests throughout the state,

Improve forest health and reduce the risk of catastrophic fire in areas where people are living near wildlands, or

Implement demonstrable and measurable forest improvement practices.

For each project priority selected, provide additional information that describes how your project accomplishes and/or meets the wildfire resilience priorities. Please use headings for each objective and be as detailed and thorough as possible. Attach additional pages as necessary.





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6. Competitive Criteria (select all that apply):

Project is in a high or very high fire hazard severity zone.

Project is part of CAL FIRE Unit Fire Plans, Community Wildfire Protection Plans, or similar community-wide strategic plan.

Project leverages private, federal or local funding.

Project is shovel-ready and has CEQA (and NEPA, if applicable) completed.

Project has documented support from an appropriate fire or public agency identifying the project as an important community need and demonstrating that the project meaningfully addresses that need.

Project demonstrably and measurably creates pathways for corpsmembers and/or provides unique opportunities for workforce development, education, and training.

Project serves a DAC or SDAC as defined in Appendix B in the guidelines.

For each competitive criteria selected, provide additional information that describes how your project includes this feature and/or meets the criteria. Please use headings for each feature and be as detailed and thorough as possible. Attach additional pages as necessary.





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7. The most competitive projects will have CEQA (and NEPA, if applicable) completed at the time of submission. If environmental law compliance has not been completed, describe its status in detail and the implementing agency's plan to complete it.





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8. Will this project result in the reduction of Greenhouse Gas (GHG) emissions and/or the sequestration of carbon?

Yes

No

If yes, please describe:

- a) How this project reduces GHG and/or sequesters carbon, AND
- b) Provide the steps you will take to measure GHG emission reduction/carbon sequestration after the completion of the project. Attach additional pages as necessary.





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**I CERTIFY THAT THE INFORMATION IN THIS APPLICATION, INCLUDING
REQUIRED ATTACHMENTS, IS ACCURATE.**

Printed Name and Title of Grant Applicant's Authorized Representative

Signature and Date

END OF APPLICATION FORM

