

<Use Sponsor's Letterhead>

(Date)

California Conservation Corps
Bonds and Grants Unit
ATT: Local Corps Grant Coordinator
1719 24th Street
Sacramento, CA 95816

To Whom It May Concern:

SPONSOR ORGANIZATION acknowledges that GRANTEE ORGANIZATION has finished work on the PROJECT NAME and considers the project complete. It is understood that funding, in part or in whole, for this project was provided through the GRANT PROGRAM fund under Grant Number: GRANT NUMBER.

The site is located at PROJECT LOCATION. SPONSOR ORGANIZATION considers this project completed.

Sincerely,

Signature of Sponsor Representative

Printed Name of Sponsor Representative

Title of Sponsor Representative