



CCC 531 Property Acquisition Budget Estimate

Local Conservation Corps:

Date Budget Submitted:

"All costs shall be documented with records sufficient to meet auditing standards. All documentation including, but not limited to, receipts for goods and services, payroll records, methodologies, and source documents shall be retained in the Local Conservation Corps program files and shall be made available for review by the CCC or an independent auditor upon request.

Grant funds may be used for acquiring real property that may include the approved Fair Market Value of the purchase price of the property, surveys for boundary adjustments, preliminary title reports, and escrow and title insurance fees. Costs for direct staff and consultants who work directly on the Project are limited to \$10,000 per grant. Grant funds may also be used for costs incurred for State approvals for purchase price and transaction reviews from the Department of General Services (DGS) if completed during the Project Performance Period.

Grant funds for relocation costs are allowable for acquisition projects that result in displacement of any person or business as authorized by the State Relocation Act, California Government Code, Chapter 16, Section 7260 et seq. Grantee is responsible for compliance with all applicable requirements even if relocation costs are not claimed for funding as part of the grant request.

A proposed Escrow Buyer's Closing Statement may be provided in lieu of the Grant Acquisition Budget Estimate if staff, consultant, and signage costs are not claimed for funding as part of the grant request."

Please contact the CCC's [Bonds & Grants Unit directly for a CCC Form 531 and Instructions](#).

