<Use Landowner’s Letterhead>

(Date)

California Conservation Corps

Bonds and Grants Unit

ATTN: Local Corps Grant Coordinator  
1719 24th Street  
Sacramento, CA 95816  
  
To Whom It May Concern:

[Insert Landowner Name/Organization] acknowledges that Corpsmember labor is being provided by [Insert Grantee] for the [Insert Project Name]. It is further understood that funding for this labor is being provided through [Insert Grant Program].

[Insert Landowner Name/Organization] understands that bond funds granted by the State of California require site control and land tenure requirements, pursuant to the amount of bond funds invested in the project.  
  
It is intended that land upon which a project improvement is made will be owned, operated and maintained by the sponsor for a period of:

* 10 years for grant amounts up to and including $100,000;
* 20 years for grant amounts greater than $100,000 but up to and including $1,000,000; and
* 25 years for grant amounts over $1,000,000.

[Insert Landowner Name/Organization] acknowledges that project work is intended to be maintained for the period of time indicated above, and gives [Insert Grantee] the authority to construct, operate and maintain the project, and begin the project work, in accordance with the Grant Agreement provisions. When [Insert Grantee] will not operate and maintain the project on an ongoing basis, [Insert Landowner Name/Organization] acknowledges that [Insert Designated Entity] will assume the responsibility of operating and maintaining the improvements as indicated above.

Sincerely,

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Authorized Sponsor / Landowner Signature Date

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Authorized Sponsor / Landowner Printed Name Printed Title