



Certified Local Conservation Corps Grant Programs

Non-Competitive Bid Justification Form

This form is for use when a contractor, item, or service exceeds \$5,000 and the ability to solicit three competitive bids is not possible and/or not feasible.

Date of Request:	Local Conservation Corps:		
Grant Program:			
Project Title:			
A grant agreement is on file:	Y: <input type="checkbox"/>	N: <input type="checkbox"/>	Grant Agreement #:
Grantee's Project Manager/Representative:			
Brief Description of Goods or Services:			
Proposed Vendor:			

Provide a summary detailing the unique requirements, specific challenges, and rationale which prevents the grantee from soliciting three competitive bids. Include any attempts to locate additional vendors and the process used to substantiate that there is no competition available. Also describe how the grantee has determined that the price being offered by the single/sole source is fair and reasonable. Attach additional pages as necessary.

I certify that statements and information provided herein are complete and correct to the best of my knowledge. I understand that supporting documentation may be required to support this request.

 Printed Name and Title of Grant Applicant's Authorized Representative

 Signature and Date

CCC Use Only			
Approved	Denied	CCC Staff:	Date: