



CCC CALIFORNIA CONSERVATION CORPS

1719 24th Street, Sacramento, CA 95816

Career Opportunity

February 11, 2016

- Do you want to make a positive, significant difference in the lives of citizens in communities throughout California?
- Do you want to directly improve the lives of citizens in the State of California through the implementation of vital environmental restoration projects?

Then the California Conservation Corps (CCC) has the job for you!

The CCC is a dynamic organization committed to developing young men and women by challenging them to complete a year of public service and conservation-related work. Employees of the CCC are leaders who inspire, educate and challenge young people to further their educational and professional goals.

If you are looking to work for a state department that demands excellence, inspires staff to do their best and protects and enhances the state's environment, we invite you to apply for a position with the California Conservation Corps, the finest youth Environmental Restoration, Education, Workforce Development program in the world.

CONSERVATIONIST II FULL TIME / PERMANENT

SALARY

\$4,238 - \$5,263

FINAL FILING DATE

FEBRUARY 26, 2016

POSITION LOCATION

UKIAH

RPA # 16-1175

QUESTIONS ABOUT THE JOB

CATHY BARR

(707) 463-2822

OR VISIT OUR WEBSITE:

WWW.CCC.CA.GOV

SEND APPLICATION TO

CALIFORNIA CONSERVATION CORPS

CIVIL SERVICE RECRUITMENT DESK

1719 24TH STREET

SACRAMENTO, CA 95816

Candidates who receive a conditional offer of employment will be required to complete the following pre-employment requirements prior to being appointed:

- **Class B License** – Provide evidence that a Class B license with a Passenger Transport Vehicle special endorsement has been obtained from the Department of Motor Vehicles (DMV).
- **Pre-employment Drug Test** – In accordance with the Federal Highway Administration regulations (49 CFR, Part 382), persons hired to a class requiring a commercial driver license must take and pass a pre-employment drug test.
- **Background Investigation** – Undergo fingerprinting and successfully pass a Criminal Offender Record Information check completed by the Department of Justice (DOJ) which may or may not also include a background check through the Federal Bureau of Investigation (FBI).
- **Medical Exam** - A medical clearance exam is required for this classification.

The young women and men of the Corps work hard protecting and restoring California's environment and responding to disasters, becoming stronger workers, citizens and individuals through their service.

Duties: The Conservationist II position may coordinate and oversee the following activities:

Project Coordinator. Coordinate resource conservation projects in rural and urban areas, often in remote areas of California. Assist in developing work contracts and act as lead over CCC crews. Schedule crews to perform work projects and coordinate logistics. Oversee small satellite operations. Maintain project files, vehicle files and Corpsmember Development (CMD) files. Prepare and submit monthly project spreadsheets.

Corpsmember Education and Training Coordinator. The CII ensures that educational assessments are completed for all corpsmembers at a CCC center and coordinates educational resources to meet the needs of corpsmembers. Ensures that all corpsmembers receive CCC core courses (Conservation Awareness and Career Development). Works with education delivery services to provide corpsmembers with a variety of opportunities. Coordinates the training of all corpsmembers at a CCC center, working with staff to assess training needs. Contracts with training providers and develops training schedules.

Corpsmember Initial Orientation Coordinator. The CII coordinates the training and orientation of 10-25 new corpsmembers newly entering the CCC program. Ensure delivery of standard curriculum, coordinate trainers through internal and external means, deliver training, evaluate new corpsmember trainees and develop and mentor corpsmember leaders assisting in the delivery of training. Maintain training records.

Center Safety Officer. Develop CCC center programs to reduce the number and severity of work-related injuries. Assist the facility and project managers to develop safe working strategies.

Desirable Qualifications: Desire to make a significant, positive difference in the youth and environment of the State. A strong sense of the values of integrity, honor, loyalty and professionalism. Exhibit strength in character; respect the chain of command; possess unquestionable ethics; perform physically demanding work; demand excellence from others; and lead by example.

Who May Apply: Applicants currently at the Conservationist II level, or those who have eligibility for appointment or transfer to this classification. Training and Development (T&D) Assignments may be considered.

Please indicate RPA #16-1175 in the job title section of your State application.

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